

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2376
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: July 19, 2022

Present: Commissioners
Richard Beaumont
Lester Champagne
James Gamble, Sr.
Matthew Vincent
Allen Sims, Assistant Manager

Absent: Albert Moses, Jr.

Visitors: Brady Girouard, DD7
Dean Depew, DD7
Garrett Boudoin, DD7
Barron Cook, DD7
Kim Carroll, Texan Engineering (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Vincent gave the invocation.

Minutes of Meeting No. 2375

The Minutes of Meeting No. 2375 was approved as read.

Consider Partial Release of Retainer to Allco for Alligator Bayou Pump Station Annex Project

Mr. Allen Sims stated that Allco made pay request no. 72. Allco requested the remaining retainage amount. Mr. Sims advised that Allco has removed the coffer dam and has addressed the majority of the items on the punch list. The only items remaining are solving some electrical issues and to install a safety buoy system on the discharge

side of the pump stations. The pay amount was reviewed and the District recommends the total payment of \$350,163.82. This is 30% of the amount currently held in retainage. Commissioner Gamble inquired about the board's prior decision not to pay Allco and what circumstances have changed to reverse that position. Mr. Sims explained that the District is receiving calls from Allco's subcontractors on this project complaining that they are not being paid for work that they have completed. This payment will allow Allco to pay its subcontractors and pay for the buoys that are to be installed in the next few weeks. The District is still holding \$650,000 which it feels is a significant enough incentive to complete the project. Commissioner Champagne added that the buoy system that Allco had planned to install was not what the District had envisioned. Therefore, the specifications for that portion of the project had to be addressed. The cost of the portion of the project that remains is approximately \$100,000. Commissioner Champagne moved to approve the Partial Release of Retainer to Allco for Alligator Bayou Pump Station Annex Project. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard advised that there are no significant changes aside from contract 3B. The District is moving forward with property acquisitions. The District has vetted an offer letter for the Manager's signature to get to the City of Port Arthur, the Port of Port Arthur and Kansas City Southern. Commissioner Vincent asked how negotiations with Kansas City Southern have gone. Mr. Girouard advised that they have worked well with the District.

Manager's Miscellaneous Reports

The following report was submitted to give an updated status:

June 27, 2022 – July 8, 2022
Construction Notes – Alligator Bayou Pump Station Annex

Monday, June 27:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny.

The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Tuesday, June 28:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Wednesday, June 29:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Thursday, June 30:

Alligator Project; Allco crew did not work on site today. Weather conditions were cloudy with some rain. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Friday, July 1:

Alligator Project; Allco crew did not work on site today. Weather conditions held substantial rain throughout the day. The site conditions were muddy.

Allco superintendent (0) on site with (0) operators/laborers reported.

Monday, July 4:

Alligator Project; DD7 and Allco are not working on site in observance of the July 4th Holiday.

Tuesday, July 5:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site, Mike N., with (0) operators/laborers reported.

Allco's Billy Patterson and Mike Nunez and DD7's Allen Sims and Scott Snyder met at the station to decide where Allco will set anchor post for the boom across the discharge bay.

Wednesday, July 6:

Alligator Project; Allco crew did not work on site today. Weather conditions were partly cloudy with scattered showers. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Thursday, July 7:

Alligator Project; Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Caterpillar is on site with (1) representative reported. Mechanic came out to station and changed two (2) injectors on Unit #1.

Friday, July 8:

Alligator Project; DD7's site representative was not on site, so a daily report was not generated.

Mr. Dean Depew advised that the District has received one of the engines for Pump Station No. 19 which is currently being installed. Cummins notified the District that the second engine is expected to be delivered this week. Bar screens and a discharge pipe are being installed at Pump Station No. 3.

Mr. Sims advised that as of June 29, 2022, the tax appraisal report shows that the District's taxable value is up 1.3 billion this year. The District has started the budgeting process for the upcoming year. The goal is to not have any tax increases if possible. The District is considering a 3% cost of living increase unless otherwise instructed by the board.

Commissioner Vincent asked when the construction on the new administration building will begin? Mr. Sims stated that the preconstruction meeting was held this morning and the project has now commenced.

Mr. Sims presented the financial statements prepared by FMW, P.C. for the period ended June 30, 2022, and gave the collateral securities report as of June 30, 2022.

Permits

Faith Tabernacle Church – Proposed entrance into Main "C" Canal. Mr. Garrett Boudoin recommended the permit for approval with a \$250.00 permit fee. No bond will

be required. Commissioner Vincent moved to approve the permit on Mr. Boudoin's recommendation contingent upon the payment of the \$250.00 permit fee. Commissioner Gamble seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 20522 – Advanced Staffing, Inc.
\$11,456.64 – Summer Help Program

Ck. No. 20523 – Allen Sims
\$500.00 – TCDRS Conference Travel Advance

Ck. No. 20524 – FMW P.C.
\$2,300.00 – Accounting Services for June 2022

Ck. No. 20525 – GP Evans Contractors
\$24,424.00 – Seasonal Mowing Contract

Ck. No. 20526 – Kansas City Southern
\$125.00 – Annual Drainage Pipe Rental

Ck. No. 20527 – Kyla Dean
\$500.00 – TCDRS Conference Travel Advance

Ck. No. 20528 – LJA Engineering, Inc.
\$12,219.60 – Stormwater Mgmt Plan, Halbouty Detention HMGP Project, Rodair Gully Detention HMGP and Develop Data Collection System

Ck. No. 20529 – LJA Environmental Services, LLC
\$24,730.26 – Sabine Pass to Galveston Bay Project

Ck. No. 20530 – National Networks
\$3,719.70 – Monthly Computer Service for June 2022

Ck. No. 20531 – National Waterways Conference, Inc.
\$1,875.00 – Dues & Subscriptions

Ck. No. 20532 – Nerbert Frelow
\$3,360.00 – Dump Truck Rental – Main C Loop Ext. Project

Ck. No. 20533 – Ritter Forest Products Nederland
\$1,560.00 – Rental of 14 - 8 x 16 Mats

Book: 74
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Ck. No. 20534 – Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 20535 – Ross Ridge Sand Company, L.P.
\$460.00 – Dump Truck Rental for Levee Testing

Ck. No. 20536 – Sprint Waste Service, LP
\$1,880.00 – Holding Tank & Rollbox Rental, Multiple PS's

Ck. No. 20537 – TCS Consulting
\$2,550.00 – Auto CAD 3D Civil Software – 1 Year License

Ck. No. 20538 – United of Omaha
\$1,174.59 – Health Insurance Payment

Ck. No. 20539 – W-Industries of Texas, LLC
\$14,375.00 – Update Data Operation System – Control Center

Ck. No. 20540 – Xylem Dewatering Solutions, Inc.
\$5,625.00 – Temp Discharge Pipe Rental – PS #3

Ck. No. 20541 – FILMR, LLC
\$96.00 – Social Media Posts

Ck. No. 20543 – Function 4, LLC
\$138.67 – Quarterly Copy Overage Charge for Copier 4/25 – 7/24/2022

General Land Office Fund

Ck. No. 5036 – Texan Engineering
\$31,027.50 - AWC Engineering Services – Utility Relocations

Maintenance Note Fund

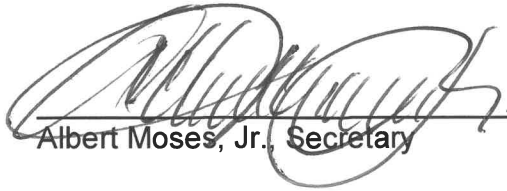
Ck. No. 1070 – Allco
\$350,163.82 – Partial Release of Retainage (Pay Request No. 72)

Commissioner Gamble moved that the purchase orders and checks from the Maintenance, Maintenance Note Fund and General Land Office Fund be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

2:20 pm Commissioner Vincent moved that the meeting be adjourned.

Commissioner Gamble seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary